



What you'll study on the Broadcast Journalism Course

Subjects will not necessarily be done in the order below.

FOUNDATION JOURNALISM

- A journalist's job and qualities
- Notebook/record material discipline
- Contacts book
- What is news?
- Sources of news
- Industry organisations
- House style
- Contacts and how to make them
- Interviewing - face to face and by phone
- Newspaper terminology
- How to write in newspaper style
- The intro
- Story construction
- Use of quotes
- Ofcom and the broadcasting codes of practice
- Bread and butter news
- Reference sources
- Covering emergency services
- Human interest stories
- Feature writing
- Covering local government
- Working from press releases and handouts
- Covering meetings and speeches
- Obituaries
- Political reporting
- Schools and education reporting
- Job finding
- Your CV
- Preparing for job interviews
- Covering courts
- Reviews

- Fillers
- Opinion writing

SPOKEN JOURNALISM

- Technicalities
- Your work attachment
- Visualising your listener
- General writing tips - use of language
- Posture and breathing
- Microphone techniques
- Writing different types of stories:
 - News flashes
 - Headlines
 - Copy stories
 - Voicers
 - Tasters
 - Live reports
 - Interviews
 - Questions and answers
 - Packages

PUBLIC AFFAIRS: CENTRAL GOVERNMENT

- The UK constitution
- The Monarchy
- Parliament at Westminster
- The legislative process at Westminster
- Devolution
- The UK Government
- The political process
- Elections
- The European Union
- The NHS
- Social welfare services
- Employment, training and economic development
- Industry and commerce
- The Utilities
- The Treasury
- The Home Office
- Culture, Media and Sport
- International relations and defence

PUBLIC AFFAIRS: LOCAL GOVERNMENT

- How different authorities are structured and what they do

- Councillors and officers
- Decision making, information and quality
- Propriety and ethics
- Elections
- External relations and controls
- Finance
- Housing
- Education
- Town and country planning
- Personal social services
- Emergency services
- Environmental health and consumer protection
- Highways, transport and leisure

LAW (Separated as: Law 1, Court Reporting; and Law 2, General Reporting)

- Introduction
- Copyright
- Confidentiality
- Inquests
- Defamation
- Children involved in crime and the courts
- Sexual offences
- Judicial Proceedings Act 1926
- Public Order Act 1986
- Classification of crimes
- Criminal prosecution process
- Contempt of court
- Photography in and around court
- Ethics and the PCC Code of Conduct
- Employment Tribunals
- Official Secrets Acts
- Rehabilitation of Offenders Act 1984
- Wards of Court
- Covering elections
- Journalist's sources
- Divorce law
- Magistrates Court and Crown Court procedures
- Magistrates Court reporting restrictions
- Court appeals procedures
- Admissions to courts
- Challenging courts
- Human Rights Act 1998
- Freedom of Information Act
- Data Protection Act

- Civil Courts
- Bankruptcy law
- Witness anonymity in court